

LIONS CLUBS INTERNATIONAL
DISTRICT 2-S2



CONSTITUTION
AND
BY-LAWS

***Proposed for Adoption at the 2023 – 2024
District Convention***

ARTICLE I - NAME	5 6
ARTICLE II – AUTHORITY SUPREMACY	5 6
ARTICLE III – OBJECTIVE PURPOSE	5 6
<i>Article IV – EMBLEMS, COLORS, SLOGAN, MOTTO.....</i>	<i>6</i>
ARTICLE IV - MEMBERSHIP AND ORGANIZATION	5 7
ARTICLE V - DISTRICT OFFICERS	5 7
ARTICLE VI - REVISIONS TO DISTRICT CONSTITUTION AND BY-LAWS	6 7
ARTICLE VII - DISTRICT ORGANIZATION.....	6 8
Section 1 - Organization.....	6 8
Section 2 - Membership.....	6 9
Section 3 - District Governor:.....	7 9
(a) Qualifications	7 9
(b) Election	7 9
(c) Ballot	7 9
(d) Term of Office	7 10
(e) Duties and Responsibilities.....	8 10
(f) Removal from Office	9 12
(g) Vacated Office.....	9 12
Section 4 - First Vice District Governor	9 12
(a) Qualifications	9 12
(b) Election	10 11
(c) Term of Office	10 13
(d) Duties and Responsibilities	10 13
(e) Removal from Office	10 14
(f) Vacated Office.....	10 15
Section 5. Second Vice District Governor	10 15
(a) Qualifications	10 15
(b) Election	11 15
(c) Term of Office	11 15
(d) Duties and Responsibilities.....	11 15
(e) Removal from Office.....	11 17
(f) Vacated Office.....	11 17
Section 6- District Governor’s Honorary Committee	11 17
Section 7 - Council Chairperson	11 17

(a) Qualifications	12 17
(b) Election	12 17
(c) Term of Office	12 17
(d) Duties and Responsibilities	12 18
(e) Removal from Office.....	12 18
(f) Vacated Office.....	12 18
<i>Section 8 – Region Chairperson Qualifications/Duties</i>	<i>18</i>
<i>Section 8 – Zone Chairperson Qualifications/Duties</i>	<i>19</i>
<i>Section 9 – Global Services (GST) District Coordinator.....</i>	<i>20</i>
<i>Section 10 – Global Membership Team (GMT) District Coordinator.....</i>	<i>20</i>
<i>Section 11 – Cabinet Secretary.....</i>	<i>21</i>
<i>Section 11 – Cabinet Treasurer.....</i>	<i>21</i>
<i>Section 11 – Cabinet Bookkeeper.....</i>	<i>21</i>
<i>Section 12 – Global Leadership Team Coordinator.....</i>	<i>22</i>
<i>Section 13 – Global Extension Team Coordinator.....</i>	<i>23</i>
<i>Section 14 – Lions Clubs International Foundation (LCIF) District Coordinator.....</i>	<i>23</i>
<i>Section 15 – District Global Team.....</i>	<i>21</i>
<i>Section 16 – District Extension Chair</i>	<i>23</i>
<i>Section 17 – District Marketing Manager.....</i>	<i>24</i>
<i>Section 18 - Leo/Leo-Lion Chair.....</i>	<i>25</i>
<i>Section 19 – Sergeant-at-arms.....</i>	<i>26</i>
ARTICLE VIII IX - DISTRICT GOVERNOR’S CABINET	12 25
Section 1 - Membership	12 25
Section 2. Authority	13 25
Section 3 - Duties and Responsibilities.....	13 25
(g) <i>Alternate Meeting Format</i>	13 27
(h) Cabinet Meetings.....	13 24
(i) Surety Bond	14 20
(j) Minutes and Records	14 27
(k) District Revenue	14 27
(l) Duties and Responsibilities	15 25
(m) District Convention	15 28
(n) Lions District 2-S2 International Convention Fund.....	15 28
(o) State Convention.....	16 28

(p) <i>International Convention</i>	16 28
(q) Financial Reports and Audits.....	16 28
(r) Surplus and Unbudgeted Funds	16 29
ARTICLE IX - DISTRICT CONVENTION	17 29
Section 1 - Provisions and Purpose	17 29
Section 2 - Time and Place <i>Official Call</i>	17 30
Section 3 – Site Change	30
Section 4 – Officers	30
Section 5 – Sergeant-at-Arms	30
Section 6 – Official Report	30
Section 7 – Credentials Certification	30
Section 8 – Order of the Convention	30
Section 3-9 Administration.....	17 30
Section 4 10 - Program.....	17 30
Section 5-11 - Nominations and Proposals.....	17 30
(a) District Governor	17 30
(b) First Vice District Governor	17 31
(c) Second Vice District Governor.....	18 31
(d) Director of Texas Lions Camp, Inc.	18 31
(e) Trustee of the Lions Eye Bank of Texas, Inc.	18 31
(f) Director Lighthouse of Houston	19 32
(g) Director Humanitarian Relief Fund	19 32
(h) Nomination and Motion Speeches	20 33
(i) <i>International Candidates</i>	20 33
Section 6 12 - Delegates	20 34
Section 7 13 - Elections.....	20 34
ARTICLE X - REVENUE	21 35
Section 1. - Collection	21 35
Section 2 - District Administrative Fund.....	21 35
Section 3 - District Convention Fund.....	21 35
Section 4 - State Convention Fund	22 36
Section 5. Multiple District 2 Administration Fund	22 36
Section 6 - Promote Texas Fund.....	23 37
Section 7 - Texas Lions Camp, Inc. Fund.....	23 37

Section 8 – (Left blank intentionally)	24 36
Section 9 8 – Student per Capita Tax	24 37
Section 10 9 – Campus Clubs Per Capita Tax.....	24 37
ARTICLE XII - ADOPTION	24 37
ARTICLE XIII - AMENDMENTS AND REVISIONS.....	24 37
ARTICLE XIV - DISTRICT ELECTION PROCEDURES.....	25 38
<i>ARTICLE XV – DISTRICT DISPUTE RESOLUTION.....</i>	<i>41</i>

ARTICLE I - NAME

The name of this organization is the International Association of Lions ~~Clubs~~ District 2-S2, a part of Multiple District 2, State of Texas, U.S.A., hereinafter referred to as "District".

ARTICLE II – ~~AUTHORITY~~ SUPREMACY

The International Association of Lions Clubs, hereinafter called Lions ~~Clubs~~ International, Constitution and By-Laws is hereby made a part of this document. Where conflict occur the latest edition of Lions ~~Clubs~~ International Constitution and By-Laws shall take precedence.

ARTICLE III – ~~OBJECTIVE~~ PURPOSES

~~To provide this District with an efficient organization, for the purpose of advancing Lionism in accordance with the objects of Lions International.~~

The purposes of this District are:

- (a) To provide an administrative structure with which to advance the Purposes of Lions Clubs International in this district.*
- (b) To create and foster a spirit of understanding among the peoples of the world.*
- (c) To promote the principles of good government and good citizenship resulting in membership growth in this district.*
- (d) To take an active interest in the civic, cultural, social and moral welfare of the community.*
- (e) To unite the members in the bonds of friendship, good fellowship and mutual understanding.*
- (f) To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.*
- (g) To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.*

VISION STATEMENT

TO BE the leader in global community and humanitarian service.

MISSION STATEMENT

TO EMPOWER Lions clubs, volunteers and partners to improve health and well-being, strengthen communities, and support those in need through humanitarian service and grants that impact lives globally, and encourage peace and international understanding.

ARTICLE IV– Emblem, Colors, Slogan and Motto

*Section 1. **EMBLEM.** The emblem of this association and each chartered club shall be of a design as follows:*



*Section 2. **USE OF NAME AND EMBLEM.** Use of the name, goodwill, emblem and other logos of the association shall be according to the guidelines established from time to time in the by-laws.*

*Section 3. **COLORS.** The colors of this association and of each chartered club shall be purple and gold.*

*Section 4. **SLOGAN.** Its Slogan shall be: Liberty, Intelligence, Our Nation's Safety.*

*Section 5. **MOTTO.** Its Motto shall be: We Serve.*

ARTICLE ~~IV~~ V - MEMBERSHIP AND ORGANIZATION

The membership of this organization shall consist of all Lions Clubs within the boundaries of this District duly chartered by Lions ~~Clubs~~ International and in good standing.

ARTICLE ~~V~~ VI - DISTRICT OFFICERS

The officers of the District shall be the

- District Governor
- First Vice District Governor
- Second Vice District Governor
- Region ~~Chairmen~~ Chairperson
- Zone ~~Chairmen~~ Chairperson
- Cabinet Secretary
- Cabinet Treasurer
- Immediate Past District Governor
- Directors (2) of the Texas Lions Camp, Inc.
- Trustees (2) of the Lions Eye Bank of Texas
- Directors (2) of the Lighthouse of Houston
- Directors (3) of the Humanitarian Relief Fund

ARTICLE ~~VI~~ VII - REVISIONS TO DISTRICT CONSTITUTION AND

BY-LAWS

The District Cabinet and/or any District 2-S2 club in good standing shall have the authority and it shall be its duty to recommend change(s) to this Constitution and By-Laws (including change(s) to the District's per capita tax), for good and just cause, in the best interest of Lionism within the District.

Procedures:

- Recommended change(s) to this District Constitution and By-Laws shall be placed in the hands of the District Governor's office not later than thirty (30) days after that Cabinet meeting at which the recommendation(s) receive the heretofore provided approval, but not less than thirty (30) days prior to the beginning of the annual District Convention.
- The District Governor shall then transmit said recommended change(s) to a, hereinafter provided, District Constitution and By-Laws Committee (~~Article VII, Sec. 3, Paragraph D7~~) and to each Club in the District not later than thirty (30) days prior to the District Convention. The same shall be presented to the District Convention through a District Constitution and By-Laws Committee.
- All voting in this regard at the District Convention shall be by individual secret printed ballots.
- A tabulation of votes cast for and votes cast against the aforementioned recommended change(s) shall be made at the District Convention by a, hereinafter provided, District Election Committee (Art. VII, Sect. 3, Paragraph D7) and certified by the District Governor.
- A two-thirds (2/3) majority of the delegates or alternates, present in person, qualified and legally voting at the District Convention shall be required to change the provisions of this document. The decision of the majority shall be binding on all members, the District Cabinet, and all succeeding District Cabinets.
- Upon passage of said change(s) by the aforementioned majority the same shall become effective with the beginning of the next fiscal year.
- ***AUTOMATIC UPDATE.*** *When amendments to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect on this District Constitution and By-Laws shall automatically be updated in this district constitution and by-laws at the close of the convention.*

ARTICLE ~~VII~~ VIII - DISTRICT ORGANIZATION

Section 1 - Organization: The District Organization shall be in accordance with Lions *Clubs* International Constitution and By-Laws without exception and the booklet entitled

“District Governor’s Organization” except as noted and/or expanded upon herein.

Section 2 - Membership: The membership of District 2-S2 shall consist of all Lions Clubs which have been duly chartered by Lions *Clubs* International and are in good standing.

Section 3 - District Governor: The District shall have a District Governor duly elected as provided herein and in accordance with Lions *Clubs* International Constitution and By-Laws

(a) Qualifications

- (1) A candidate for District Governor must satisfy all the requirements as stated in Lions *Clubs* International Constitution and By-Laws and in addition must be willing and must attend, unless providentially hindered, the ~~*District Governors School at the Lions Clubs International Convention immediately DGE Seminars*~~ prior to taking office.

- (2) A candidate for District Governor shall be required to have the written endorsement (nomination) of the members, in good standing, of his/her club.

~~*(a) A candidate for District Governor is required to serve as First Vice District Governor prior to serving as a District Governor unless an exception specified in the Lions Clubs International Constitution and By-Laws applies. Have served or will have served at the time they take office as district governor:*~~

- ~~*1. As officer of a Lions club for a full term or major portion thereof; and*~~
- ~~*2. As a member of the district cabinet for two (2) full terms or major portion thereof.*~~
- ~~*3. With none of the above being accomplished concurrently.*~~
- ~~*4. Is currently serving as the first vice district governor within this district*~~

5. No incumbent District Governor elected or appointed and serving a full term, may stand for election or be appointed to succeed himself/herself in the same district.

(b) Election

The election of a District Governor must conform to the Lions *Clubs* International Constitution and By-Laws. The following procedures and rules shall apply in lieu of more definitive provision in said International Constitution and By-Laws.

- (1) Nominations for the office of District Governor shall not be made from the floor of the District Convention, except as hereinafter provided.
- (2) In the event the District Convention convenes with no pre-endorsed (predominated) candidate, then nominations from the floor of a duly notified Convention Assembly shall be the order of the day. Each nominee for District Governor must satisfy all the requirements as stated in Lions *Clubs* International Constitution and By-Laws.

(c) Ballot

The election shall be by secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue the tied candidates until one is elected.

(d) Term of Office

The term of office for a District Governor shall be from the adjournment of the International Convention next succeeding his/her election to the adjournment of the next following International Convention as provided in the International Constitution and By-Laws.

(e) Duties and Responsibilities

The District Governor *is under the general supervision of the International Board of Directors, he/she shall represent the association in his/her district*, in addition is the chief executive of his/her District. He/she shall *supervise over the first and second vice district governor, region chairpersons, the zone chairpersons, the cabinet secretary-treasurer and such other cabinet members as may be provided for in this district constitution and by-laws. the work and activities of the District.* He/she shall perform all duties as set forth herein and in the Lions *Clubs* International Constitution and By-Laws, and all such duties as may be required of him/her in the best interest of Lionism.

His/her specific responsibilities shall be to:

- (a) Serve as the Global Action Team district chairperson to administer and promote membership growth, new club development, leadership development and humanitarian service to clubs throughout the district.*
 - (1) Ensure the selection of a qualified Lion leader for the positions of GST district coordinator, GMT district coordinator, GET district coordinator, GMA district coordinator, and GLT district coordinator.*
 - (2) Ensure regular meetings to discuss and advance initiatives established by the District Global Action Team.*
 - (3) Collaborate with the multiple district's Global Action Team*
- (b) Promote the Lions Clubs International Foundation and all service activities of the association.*
- (c) Preside, when present, over cabinet, convention, and other district meetings. During any period he/she is unable to so preside, the presiding officer at any such meeting shall be the first or second vice district governor, but if he/she is not available, the district officer chosen by the attending members shall preside.*
- (d) Promote harmony and resolve conflicts among the chartered Lions clubs.*

- (e) Exercise such supervision and authority over cabinet officers and district committee appointees as is provided in this district constitution.*
- (f) Strive that each Lions club in the district be visited by district governor or other district officer once every year to facilitate successful administration of the club, and that the visiting officer submit a visitation report to the International Headquarters for each visit.*
- (g) Submit a current itemized statement of total district receipts and expenditures to his/her district convention or annual meeting of his/her district at a multiple district convention.*
- (h) Deliver, in a timely manner, at the conclusion of his/her term in office, the general and/or financial accounts, funds and records of the district to his/her successor in office.*
- (a) Report to Lions Clubs International all known violations of the use of the association's name and emblem.*
- (j) Perform such other functions and acts as shall be required of him/her by the International Board of Directors through the District Governor's Manual and other directives.*

- (1) The District Governor shall, by the time he/she takes office, divide the District into Zones ~~of eight (8) or less clubs each~~.
- (2) The District Governor shall, by the time he/she takes office, appoint a Zone Chairperson for each Zone within the District.
- (3) The District Governor ~~shall~~ *should* by the time he/she takes office, appoint a District Cabinet Secretary, Cabinet Treasurer and a Bookkeeper, The District Cabinet Treasurer shall serve no more than two consecutive terms.
 - a. The District Governor may hire and supervise an administrative assistant. Duties to be determined by the District Governor. The District Governor shall make a recommendation to the District Cabinet as to compensation.
 - b. The District Governor shall appoint District Committees and designate the Chairperson thereof and such other officers deemed necessary for the furtherance of Lionism within the District.
- (5) The District Governor shall issue an official call for a District Convention, as hereinafter provided.
- (6) The District Governor shall appoint Committees and designate the Chairperson thereof for the operation and function of the, hereinafter provided, District Convention. Such committees are hereinafter referred to as Convention Committees. Said appointments shall be made as follows: The District Governor shall appoint, and he/she shall receive notification of acceptance, at least sixty (60) days prior to the District Convention, a Convention Constitution and By-Laws Committee, provided that recommended revisions to the State and/or International Constitution and By-Laws are to be presented at the District Convention. Said committee shall consist of not more than five (5) members, each of whom shall be members of different Lions Clubs within the District.
- (7) The District Governor shall appoint all other Convention Committees such as Credentials, Election, International Convention, Necrology, Parliamentary, Registration, Resolutions, Rules, Sergeant-at-Arms and etc., at least fifteen (15) days prior to the District Convention.
- (8) The District Governor has the authority, and it shall be his/her duty to remove from office any officer appointed by him/her who is derelict and negligent in his/her responsibility or for any good and just cause in the best interest of Lionism.
- (9) In the event of vacancy in any district office, except that of District Governor or Club

President and Secretary, the District Governor has the authority, and it shall be his/her duty to fill such vacancy for the unexpired time thereof.

- (10) It shall be the duty of the District Governor to inform the Cabinet of any elected District Officer who is negligent in his/her duties and responsibilities. Any elected District Officer who is negligent in his /her duties and responsibilities or for any good and just cause may be removed from office. The procedure will be a two-thirds (2/3) vote for removal by the District Cabinet.
- (11) It shall be the duty of the District Governor to attend all regular and special Board of Director(s) meetings of which he/she is a member.
- (12) As retiring District Governor, he/she shall transmit to his/her successor all district files, financial records and all other records and communications pertinent to the functioning, organization and conducting of District business prior to the first cabinet meeting of the new administration, or not more than 45 days after the Lions Clubs International Convention.

(f) Removal from Office

Any District Governor, who is negligent in his /her duties and responsibilities, or for any good and just cause, may be removed from office by the following procedure in its entirety and sequence:

- (1) A two-thirds vote for removal by the District Cabinet.
- (2) A two-thirds vote for removal by the ~~Boards of Directors of the clubs in the District entire International Board of Directors in accordance with Article V Section IX of the International Constitution.~~
- (3) Submission of a petition to Lions ~~Clubs~~ International stating full particulars. The subsequent decision of Lions ~~Clubs~~ International Board of Directors shall be final.

(g) Vacated Office

In the event of a vacancy in the District Governor's office, for any reason for a period in excess of sixty (60) days, said vacancy shall be filled as outlined in the International Constitution and By-Laws, *Article II, Section 5.*

Section 4 - First Vice District Governor: The District shall have a First Vice District Governor duly elected as provided herein.

(a) Qualifications

A candidate for the office of First Vice District Governor shall satisfy all the requirements of a District Governor as provided herein (Article VII, Section 3, (a)) except that he/she shall not be required to attend the ~~District Governor's school at the International Convention-DGE Seminars.~~

A candidate for First Vice District Governor is required to serve as Second Vice District Governor prior to serving as a District Governor unless an exception specified in the Lions International Constitution and By-Laws applies.

No incumbent First Vice District Governor elected or appointed and serving a full term, may stand for election or be appointed to succeed himself/herself in the same district.

(b) Election

Procedures for the election of a First Vice District Governor shall be the same as procedures for the election of a District Governor as set out herein Article VIII, Section 3,

(c) Term of Office

The term of office for a First Vice District Governor shall be the same as the term of office for a District Governor (Article VII, Section 3, ~~(e d)~~).

(d) Duties and Responsibilities

The First Vice District Governor's duties and responsibilities shall be as directed by the District Governor and as provided herein and in the Lions International Constitution and By-Laws. *His/her specific responsibilities shall be, but not limited, to:*

- ~~(a) Further the purposes of this association.~~
- ~~(b) Perform such administrative duties assigned by the district governor.~~
- ~~(c) Perform such other functions and acts required by the International Board of Directors.~~
- ~~(d) Participate in the cabinet meetings and conduct meetings in the absence of the district governor, and participate in council meetings as appropriate.~~
- ~~(e) Assist the district governor in the review of the strengths and weaknesses of the clubs in the district, identifying the existing and potential weak clubs and establishing plans to strengthen them.~~
- ~~(f) Conduct club visitation as the representative of the district governor when requested by the district governor.~~
- ~~(g) Work with the District Convention Committee and assist the committee to plan and conduct the annual district convention and assist the district governor to organize and promote other events within the district.~~
- ~~(h) At the request of the district governor, supervise other district committees.~~
- ~~(i) Participate in the planning of the next year including the district budget.~~
- ~~(j) Familiarize himself/herself with the duties of the district governor so that, in the event of a vacancy in the office of the district governor, he/she would be better prepared to assume the duties and responsibilities of said office as the acting district governor until the vacancy is filled according to these by-laws and rules of procedure adopted by the International Board of Directors.~~
- ~~(k) Conduct a district quality assessment and collaborate with the district officers, specifically members of the district's Global Action Team, and other committee chairpersons, during his/her term as first vice district governor to develop a plan for membership growth, leadership development, operational improvement, and the fulfillment of humanitarian services to be presented and approved by the district cabinet during his/her term as district governor.~~

(a) Further the purposes of this association, resulting in membership growth in the district.

(b) Actively work towards the success of the current district plan.

- (c) With the district governor and second vice district governor, review strengths and weaknesses of the district, refine and further develop a draft of the ongoing district plan focused on and working towards the successful achievement of district goals.*
- (d) Identify and prepare a highly effective team for subsequent years to develop and implement action plans for district goals.*
 - i. Understand the actions needed to accomplish district plans.*
 - ii. Know the roles and responsibilities, resources, and Lions qualified to serve in roles.*
 - iii. Ensure team members are adequately trained to perform in their specific roles.*
 - iv. Work closely with club leadership to identify future district leaders.*
- (e) Perform such duties and other directives as may be assigned by the district governor or by the policy of the International Board of Directors.*
- (f) At the request of the district governor, supervise other district committees.*
- (g) Actively participate in all cabinet meetings, and conduct meetings in the absence of the district governor.*
- (h) Become familiar with the duties of the district governor so in the event of a vacancy in the office of district governor they will be better prepared to assume the duties and responsibilities of said office.*
- (i) Participate in council of governors' meetings as appropriate.*
- (j) Participate in the preparation of the district budget.*
- (k) Conduct club visitation as the representative of the district governor when requested by the district governor.*
- (l) Work with the District Governor and the District Convention Committee to assist and plan the annual district convention and assist the district governor to organize and promote other events within the district.*

(e) Removal from Office

A First Vice District Governor, who is negligent in his /her duties and responsibilities, or for any other good and just cause, may be removed from office by the following procedure in its entirety and sequence.

- (1) A two-thirds vote for removal by the District Cabinet.
- (2) Submission of a petition to Multiple District 2 Council stating full particulars.
- (3) Submission of a petition to Lions **Clubs** International stating full particulars.

(f) Vacated Office

In the event of a vacancy in the First Vice District Governor's office, for any reason for a period in excess of sixty (60) days, said vacancy shall be recognized as such and may be filled by the District Cabinet until a new election is held at the District Convention.

Section 5. Second Vice District Governor: The District shall have a Second Vice District Governor duly elected as provided herein.

(a) Qualifications

A candidate for the office of Second Vice District Governor shall satisfy all the requirements of a District Governor as provided herein (Article VII, Section 3, (a)) except that he/she shall not be required to attend the District Governor's school at the International Convention. No incumbent Second Vice District Governor elected or appointed and serving a full term, may stand for election or be appointed to succeed himself/herself in the same district.

(b) Election

Procedures for the election of a Second Vice District Governor shall be the same as procedures for the election of a District Governor as set out herein Article VII, Section 3, (b).

(c) Term of Office

The term of office for a Second Vice District Governor shall be the same as the term of office for a District Governor (Article VII, Section 3, (d)).

(d) Duties and Responsibilities: ~~The Second Vice District Governor's duties and responsibilities shall be as directed by the District Governor and as provided herein and in the Lions Clubs International Constitution and By-Laws. The second vice district governor, subject to the supervision and direction of the district governor, shall be an assistant in the administration of the district, and representative of the district governor. His/her specific responsibilities shall be, but not limited, to:~~

- ~~1) Further the purposes of this association.~~
- ~~2) Perform such administrative duties assigned by the district governor.~~
- ~~3) Perform such other functions and acts required by the International Board of Directors.~~
- ~~4) Participate in the cabinet meetings and conduct meetings in the absence of the district governor and first vice district governor, and participate in council meetings as appropriate.~~
- ~~5) Familiarize himself/herself with the health and status of the clubs in the district, review the monthly financial report and assist the district governor and the first vice district governor in identifying and strengthening the existing and potential weak clubs.~~
- ~~6) Conduct club visitation, as the representative of the district governor, when requested by the district governor.~~

- ~~7) Assist the district governor and first vice district governor in planning and conducting the annual district convention.~~
- ~~8) Work with the District LCIF Coordinator and assist the committee to achieve the goals of the year through regular distribution of LCIF information and materials to increase understanding and support of LCIF.~~
- ~~9) Work with the District Information Technology Committee and assist the committee to promote the use of the association's web site and the Internet among the clubs and members to obtain information, file reports, purchase club supplies, etc.~~
- ~~10) At the request of the district governor, supervise other district committees.~~
- ~~11) Assist the district governor, first vice district governor, and the cabinet in planning of the next year, including the district budget.~~
- ~~12) Familiarize himself/herself with the duties of the district governor so that, in the event of a vacancy in the offices of district governor and first vice district governor, he/she would be better prepared to assume the duties and responsibilities of said offices as the acting district governor or acting vice district governor until the vacancies are filled according to these by-laws and rules of procedure adopted by the International Board of Directors.~~
- (a) Further the purposes of this association, resulting in membership growth in the district.
- (b) Actively work towards the success of the current district plan
- (c) Serve as district liaison (at the direction of the district governor) to region and zone chairpersons working towards successful zone operations in support of club health.
- (d) Become familiar with the strengths and weaknesses of the clubs in the district and the resources that support club development.
- (e) Prepare for role as district governor.
 - (1) Become familiar with the duties of the district governor.
 - (2) Assess and develop leadership skills.
 - (3) Understand district structure and constitution and by-laws and the resources available.
 - (4) Be aware of club health indicators and assess club strengths and weaknesses.
 - (5) Understand the programs offered by Lions Clubs International Foundation (LCIF)
 - (6) Prepare to conduct effective club visitations.
- (f) Conduct club visitation, as the representative of the district governor, when requested by the district governor.
- (g) Perform such duties and other directives as may be assigned by the district governor or by the policy of the International Board of Directors.
- (h) Assist the district governor and first vice district governor in planning and conducting the annual district convention.

- (i) At the request of the district governor, supervise appropriate district committees.*
- (j) Actively participate in all cabinet meetings and conduct all meetings in the absence of the district governor and the first vice district governor.*
- (k) Participate in the preparation of the district budget.*

Removal from Office

- 1) Second Vice District Governor, who is negligent in his /her duties and responsibilities, or for any other good and just cause, may be removed from office by the following procedure in its entirety and sequence.
- 2) A two-thirds vote for removal by the District Cabinet.
- 3) Submission of a petition to Multiple District 2 Council stating full particulars.
- 4) Submission of a petition to Lions International stating full particulars.

Vacated Office

In the event of a vacancy in the Second Vice District Governor's office, for any reason for a period in excess of sixty (60) days, said vacancy shall be recognized as such and may be filled by the District Cabinet until a new election is held at the District Convention.

Section 6 - District Governor's Honorary Committee:

There shall be in the District a District Governor's Honorary Committee. The membership of said committee shall consist of Past International Officers and Past District Governors who are members of Lions Clubs within the District. The Immediate Past District Governor shall be Chairperson of the committee. Said committee shall meet when and as called upon by the District Governor or the Honorary Committee Chairperson.

Section 7 - Council Chairperson:

The District shall have a Council Chairperson duly elected as provided herein and in accordance with Multiple District 2 Constitution and By-Laws.

(a) Qualifications

A candidate for Council Chairperson must satisfy all the requirements as stated in Multiple District 2 Constitution and By-Laws. The candidate must be a Past District Governor prior to the election. No Lion shall serve more than one term as Council Chairperson.

(b) Election

Procedures for the election of a Council Chairperson shall be the same as procedures for the election of a District Governor as set out herein (Article VII, Section 3, (b)).

(c) Term of Office

The Council Chairperson shall serve as Council Chairperson-Elect *Elect for three years*

prior to the year the state convention is scheduled to be held in this District. He/She shall serve as Council Chairperson-Elect the year prior to the year the State Convention is scheduled to be held in this District as provided by Multiple District 2 Constitution and By-Laws. The Council Chairperson shall serve for the year the State Convention is scheduled to be held in this District as provided by Multiple District 2 Constitution and By-Laws.

(d) Duties and Responsibilities

The Council Chairperson's duties and responsibilities shall be as defined by the Multiple District 2 Constitution and By-Laws and Multiple District Policy Manual.

(e) Removal from Office

A Council Chairperson, who is negligent in his /her duties and responsibilities, or for any other good and just cause, may be removed from office by the following procedure in its entirety and sequence.

- (1) A two-thirds vote for removal by the District Cabinet.
- (2) Submission of a petition to Lions *Clubs* International stating full particulars.
- (3) The subsequent decision of Lions *Clubs* International Board of Directors shall be final.

(f) Vacated Office

In the event of a vacancy in the Council Chairperson's office, for any reason for a period of sixty (60) days, said vacancy shall be recognized as such and may be filled by the District Cabinet.

Section 8 – REGION CHAIRPERSON QUALIFICATIONS.

Each region chairperson shall:

- (a) Be an active member in good standing in his/her respective region or zone; and*
- (b) Have served or will have served at the time of taking office as region as president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years.*
- (c) Region chairpersons may serve no more than three (3) cumulative years in said position.*

REGION CHAIRPERSON *(if the position is utilized during the district governor's term). The region chairperson subject to the supervision and direction of the district governor, shall be the chief administrative officer in their region. Their specific responsibilities should be to:*

- (a) Further the Purposes of this association, resulting in membership growth in the region.*
- (b) Actively work towards the success of the current district plan and encourage club participation.*
- (c) Supervise the activities of the zone chairpersons in their region and such district committee chairperson as may be assigned by the district governor.*
- (d) Support club health by identifying club strengths and weaknesses and encouraging growth, leadership excellence and meaningful service.*
 - (1) Be knowledgeable of tools available to support club health.*
 - (2) Conduct meaningful and effective club visitations in coordination with the zone chairpersons as needed.*

- (3) Communicate with clubs regularly to ensure effective operation.*
- (4) Support new clubs.*
- (5) Utilize LCI Resources, Global Action Team Coordinators and LCIF Coordinators to support club health.*
- (e) Perform such duties and directives as may be required by the district officers or by the policy of the International Board of Directors.*
- (f) Become familiar with district operations and enhance leadership skills as needed for advancement.*
 - (1) Learn the district structure and the importance of each position.*
 - (2) Assess personal leadership skills to encourage personal growth.*
- (g) Perform such duties and other directives as may be required by the district officers or by the policy of the International Board of Directors.*

ZONE CHAIRPERSON Qualifications..

Each zone chairperson shall:

- (a) Be an active member in good standing in his/her respective region or zone; and*
- (b) Have served or will have served at the time of taking office as region or zone chairperson as president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years.*
- (c) Have not previously served a full term or a major portion thereof as district governor*
- (d) Zone chairpersons may serve no more than three (3) cumulative years in said position.*

The zone chairperson, subject to the supervision and direction of the district governor and/or region chairperson, shall be the chief administrative officer in their zone. Their specific responsibilities shall be to:

- (a) Further the Purposes of this association, resulting in membership growth in the zone.*
- (b) Actively work towards the success of the current district plan and encourage club participation.*
- (c) Serve as chairperson of the District Governor's Advisory Committee (Zone Meeting) in their zone and as such chairperson to call regular meetings of said committee.*
- (d) Support club health by identifying club strengths and weaknesses and encouraging growth, leadership excellence and meaningful service.*
 - i. Be knowledgeable of tools available to support club health.*
 - ii. Visit each club in their zone once or more during their term of office, reporting their findings to the district governor and the region chairperson (if applicable) particularly with respect to weaknesses they may have discovered.*

- iii. Communicate with clubs regularly to ensure effective operation.*
- iv. Support new clubs.*
- v. Utilize LCI Resources, Global Action Team and LCIF to support club health.*
- vi. Endeavor to have every club within their zone operating under a duly adopted club constitution and by-laws.*
- vii. Represent each club in their zone in any problems with district, multiple district or Lions clubs International.*
- (e) Become familiar with district operations and enhance leadership skills as needed for advancement.*
 - i. Learn the district structure and the importance of each position.*
 - ii. Assess personal leadership skills to encourage personal growth.*
- (f) Perform such duties and other directives as may be required by the district officers or by the policy of the International Board of Directors*

Section 9. GLOBAL SERVICE TEAM (GST) DISTRICT COORDINATOR.

Under the supervision of the district governor, the GLT district coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) With the district team, develop and implement the district plan focused on and working to achieve district service and fundraising goals.*
- (b) Work to increase the percentage of clubs reporting service within the district.*
- (c) Have knowledge of and encourage participation in LCI and LCIF service programs and grants, and the use of LCI service resources.*
- (d) Act as the advocacy champion for the district, supporting clubs as they raise awareness, educate their community, and advocate for change.*
- (e) Share service success stories with Lions and the community to increase visibility and member satisfaction, attract new members, and encourage the sharing of best practices.*
- (f) Work to identify potential leaders to participate in a service leadership role.*

Section 10. GLOBAL MEMBERSHIP TEAM (GMT) DISTRICT COORDINATOR.

Under the supervision of the district governor, the GLT district coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) With the district team, develop and implement the district plan focused on and working to achieve district membership goals.*
- (b) Train club membership chairpersons on key tools and initiatives and encourage clubs to create membership plans to improve recruitment and member satisfaction.*
- (c) Support club membership chairs with membership inquiries and provide prompt guidance in line with applicable policies.*
- (d) Ensure that prospective members are promptly contacted, and referred to a suitable club based on interest, availability, expectations, and other factors. If a suitable club is not available, guidance and support to starting a new club is provided unless a Global Extension Team district coordinator has been appointed.*
- (e) Work to identify potential leaders to participate in a membership leadership role.*
- (f) Provide retention strategies to clubs in collaboration with Global Leadership Team and Global Action Team district coordinators.*
- (g) Confirm new members are provided an effective member orientation at the club level, in collaboration with the district leadership team coordinator and the club officers.*

Section 11. CABINET SECRETARY

He/ she shall act under the supervision of the district governor. Their specific responsibilities shall be to:

- (a) Further the Purposes of this association.*
- (b) Perform such duties as are implied by the title of said office, including but not by way of limitation, the following:*
 - (1) Keep an accurate record of the proceedings of all meetings of the cabinet, and within fifteen (15) days after each meeting forward copies of the same to all members of the cabinet, and the office of Lions Clubs International.*
 - (2) Take and keep minutes of the sub-district convention and furnish copies of the same to Lions Clubs International, the district governor and the secretary of each club in the sub-district.*
 - (3) Make reports to the cabinet as the district governor or cabinet may require.*
 - (4) Keep accurate books and records of account, and minutes of all cabinet and sub-district meetings, and permit inspection of the same by the district governor, any cabinet member, and any club (or any authorized agent of any of them) at any reasonable time for any proper purpose. Upon direction of the district governor or the cabinet, they shall furnish any such books and records as requested to any auditor appointed by the district governor.*
- (c) Perform such other functions and acts as may be required by directives of the International Board of Directors.*
- (d) If separate offices of cabinet secretary and cabinet treasurer are adopted, the duties listed in (b) are to be attributed to each of the offices according to the nature of such duties.*

CABINET TREASURER

He/ she shall act under the supervision of the district governor. Their specific responsibilities shall be to:

- (a) Further the Purposes of this association.*
- (b) Perform such duties as are implied by the title of said office, including but not by way of limitation, the following:*

DISTRICT 2-S2 CONSTITUTION AND BYLAWS

- (1) Receive and deposit all funds received *by* the District *into the proper District bank account* in a timely manner.
- (2) *Collect and receipt for all dues and taxes levied on members and clubs in the sub-district, deposit the same in such bank or banks as the district governor shall determine and disburse the same by order of the district governor.*
- (3) *Remit and pay to the multiple district council secretary-treasurer the multiple district dues and taxes, if any, collected in the sub-district, and secure a proper receipt.*
- (4) *Secure bond for the faithful performance of their duties in such sum and with such sureties (insurance) as may be required by the district governor.*
- (5) *Deliver, in a timely manner, at the conclusion of their term in office, the general and/or financial accounts, funds and records of the district to their successor in office.*
- (6) Transmit copies of deposits – including each check *with backup* to the Bookkeeper
- (7) Sign all checks or transfers issued by the District, along with one other authorized signer.
- (8) *Follow up in a timely manner with clubs that have not paid their dues or assessments.*

BOOKKEEPER *(a separate person from the District Treasurer)*

- (1) Record all deposits.
- (2) Maintain all accounts payable.
- (3) Maintain all accounts receivable.
- (4) Issue semiannual per capita tax (dues) invoices to the District Clubs
- (5) *Issue 100 % Charities requests to the District Clubs*
- (6) Prepare checks for payment, ensuring that all checks are signed by two of the authorized signers. The Bookkeeper does not have authority to sign checks/transfers.
- (7) Reconcile Bank Statements
- (8) Prepare Financial Reports
- (9) *Prepare and file the necessary IRS forms for the 501 (c) 3 and 501 (c) 4*

Section 12. GLOBAL LEADERSHIP TEAM (GLT) DISTRICT COORDINATOR. *The GLT district coordinator is a member of the District Global Action Team. His/her responsibilities include:*

- (a) *With the district team, develop and implement the district plan focused on and working to achieve district leadership development goals to hold training for club officers, region and zone chairpersons, Certified Guiding Lions and others as appropriate.*
- (b) *Develop and execute an annual district learning and leadership development plan and report training in Learn.*
- (c) *Work to identify potential leaders to participate in service, membership or leadership roles.*
- (d) *Support and facilitate training at district events when appropriate.*
- (e) *Confirm new members are provided an effective member orientation at the club level, in collaboration with the district membership team coordinator and club officers.*
- (f) *Follow-up with Clubs to ensure the officers in key positions are trained.*

Section 13. Global Extension Team Coordinator (if the position is utilized during the district governor's term). Under the supervision of the district governor the district GET coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) Work with the district team (including the district governor and vice district governors) to ensure new club goals of the district are met and sustainable.
- (b) Identify opportunities to charter new clubs in communities, or within groups of a larger community, that are not served or are underserved.
- (c) Collaborate with district leadership to build a team capable of completing the tasks required in the successful chartering of new clubs including membership recruitment, leadership development, and engagement in meaningful service projects.
- (d) Understand and communicate the process and policies of new club development to team members and ensure that accurate information is conveyed to prospective members.
- (e) Enable the success of new clubs by helping sponsor clubs establish mentoring relationships with the new club officers and educating Guiding Lions on expectations of the new club.
- (f) Train and involve Lions interested in new club chartering to expand the district's ability to charter new clubs.
- (g) Ensure new club applications are complete, properly approved, and submitted efficiently.

Section 14. LIONS CLUBS INTERNATIONAL FOUNDATION DISTRICT COORDINATOR. The LCIF district coordinator is nominated by the LCIF multiple district coordinator, in consultation with the district governor, and appointed by the LCIF chairperson, to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF multiple district coordinator while working closely with district leadership. Their responsibilities include:

- (a) Ensure that their team of club coordinators implement LCIF fundraising strategies.
- (b) Educate Lions about the importance and impact of LCIF locally, regionally, and around the world.
- (c) Encourage Lions to support LCIF in all aspects of fundraising across the district.
- (d) Be familiar with LCIF grant opportunities and educate Lions within the district on the various grants and projects supported by LCIF.

Section 15. DISTRICT GLOBAL ACTION TEAM. Chaired by the district governor and includes the GMT district coordinator, GST district coordinator, GET district coordinator, and GLT district coordinator. Develops and initiates a coordinated plan to help clubs expand humanitarian service, achieve membership growth, charter new clubs, and develop future leaders. Meets regularly to discuss the progress of the plan and initiatives that may support the plan. Collaborates with members of the multiple district's Global Action Team to learn about initiatives and best practices. Shares activities, achievements, and challenges with members of the multiple district Global Action Team. Attends the District Governor Advisory Committee meeting and other zone, region, district or multiple district meetings that feature service, membership, or leadership initiatives to share ideas and gain knowledge that may be applied to club practices.

Section 16. DISTRICT MARKETING CHAIRPERSON. *(If utilized) Under the supervision of the district governor, the district marketing chairperson is responsible for marketing and communications efforts and directly supports the District Global Action Team. Their responsibilities include:*

- (a) Work with the district team to identify and support opportunities for marketing large-scale events, programs, and initiatives.*
- (b) Collaborate directly with the district Global Membership Coordinator to direct any membership leads that come through marketing channels to appropriate clubs.*
- (c) Support the district governor and district Global Action Team with marketing and publicity guidance.*
- (e) Support district funding opportunities.*
- (f) Manage district social media channels and websites, either directly or through an established district marketing committee.*
- (g) Maintain a full understanding of the Global Brand Guidelines.*
 - a. Champion appropriate and consistent use of global brand assets in all district activities.*
 - b. Support use of approved brand templates for story and publicity development.*
- (h) Encourage clubs to fill the role of the club marketing chairperson.*
 - a. Ensure consistent support for the club marketing chair, holding meetings, trainings, and providing marketing guidance and best practices.*
 - (i) Promote the good works and newsworthy stories of LCI and LCIF to Lions and members of the media, through social media channels, and to external audiences.*

Section 18. LEO/ LEO-LION CABINET LIAISON (OPTIONAL). *The district governor, in consultation with the district Leo chair, may choose to appoint a Leo or a Leo-Lion to serve a one-year term in an official non-voting capacity. The Leo/Leo-Lion cabinet liaison shall represent the interests and perspectives of Leos and Leo-Lions and facilitate communication and connection between Leos and Lions. In areas with a Leo district, the role shall be filled by a Leo-Lion or Leo, who is a current or past Leo district president, vice-president, secretary, or treasurer. In areas where no Leo district has been formed, the role shall be filled by a Leo or a Leo-Lion who is a current or former Leo club president.*

The district governor shall assign the Leo/Leo-Lion cabinet liaison to the standing cabinet committee(s) that would most benefit from a young adult voice. The cabinet liaison may remain on the same committee for the duration of the year or transition among committees as determined by the district governor.

The responsibilities of the Leo/Leo-Lion cabinet liaison include:

- (a) Facilitate communication between Leos and Lions within the district.*
- (b) Serve as a resource to district cabinet officers and assigned committee(s).*
- (c) Coordinate with the district Leo chairperson in the promotion of the Leo club, Leo-Lion programs, and engagement opportunities for young people within the Lions' district.*
- (d) Support district Leo chairperson in conducting training for Leo district officers.*
- (e) Advocate for leadership and leadership training opportunities for Leos and Leo-Lions within Lions district activities.*
- (f) Serve as support and point of contact for district Leos to explore Lions membership program opportunities.*

- (g) *Communicate with Leo district president, Leo/Leo-Lion council liaison (if appointed), and the constitutional area representative of the Leo Club Program Advisory Panel to collaborate on initiatives related to young people.*
- (h) *Assist in planning and integration of Leos and Leo-Lions in Lions district convention, forum events and trainings.*
- (i) *Attend Leo district meetings as necessary.*
- (j) *Chair one district collaboration project between Leos and Lions.*

Section 19. SERGEANT-AT-ARMS. *The Sergeant-at- Arms shall maintain order and decorum at the respective conventions and meetings and perform such other duties as are incident to their office under ROBERT'S RULES OF ORDER, NEWLY REVISED.*

ARTICLE ~~VIII~~ IX - DISTRICT GOVERNOR'S CABINET

Section 1 - Membership:

The membership of the District Governor's Cabinet, hereinafter called the Cabinet, shall be the

- District Governor as presiding officer
- First Vice District Governor
- Second Vice District Governor
- Region Chairperson
- Zone Chairperson
- Cabinet Secretary
- Cabinet Treasurer
- Immediate Past District Governor
- Directors (2) of the Texas Lions Camp, Inc.
- Trustees (2) of the Lions Eye Bank of Texas
- Directors (2) of the Lighthouse of Houston
- Directors (3) of the Humanitarian Relief Fund
- District Chairperson as designated by Lions Clubs International
- President and Secretary of the President's and Secretary's Council
- Past District Governors
- and such Committee Chairperson and Co-Chair Person as the District Governor shall appoint with the approval of the Cabinet.

Section 2. Authority:

The Cabinet shall function within the limits of the International Constitution and By-Laws and this document. The Cabinet shall be the Executive Body of the District, and as such, all corporate powers of the District expressed or implied, are vested in the Cabinet.

The attendance of a majority of the officers of this district, as listed in Article V, shall constitute a quorum for any cabinet meeting.

Section 3 - Duties and Responsibilities:

~~(g) Purpose~~

~~The Cabinet's purpose is to supervise, coordinate and promote the general welfare of Lions Clubs and the individual members thereof, and to assist the District Governor in performing the duties of his/her office. The Cabinet shall act in on behalf of and transact all business of the District in the best interest of the membership.~~

~~(h) Cabinet Meetings~~

~~The Cabinet shall meet at least four (4) times during the year (once each quarter) and/or as set by the District Governor. All Cabinet Meetings shall be held in accordance with Robert's Rules of Order.~~

~~The first meeting shall be held within thirty (30) days after adjournment of the preceding International Convention for the purpose of:~~

- ~~• approving the surety company from which a bond, as hereinafter provided, shall be secured~~
- ~~• approving the depository for District funds~~
- ~~• adopting a budget for the year~~
- ~~• discussing matters and transacting business pertaining to the District.~~

~~Ten (10) days written (including electronic) notice of Cabinet meetings shall be given to each member by the Cabinet Secretary.~~

~~Special meetings of the Cabinet may be called at the discretion of the District Governor or shall be called by him/her upon the written request by a majority of the members thereof. Not less than five (5) days nor more than ten (10) days written notice of special meetings of the Cabinet shall be given to each member thereof.~~

~~One (1) of said regular meetings may be held in conjunction with (immediately prior to) the District Convention as hereinafter provided.~~

~~The District Governor's Cabinet may transact business by mail (including letters, electronic mail, facsimile transmission, or cable), provided that no such action shall be effective until approved in writing by three-fourths (3/4) of the entire number of the members of said cabinet. Such action may be initiated by the District Governor or any five (5) members of said cabinet, but votes thereon, to be valid, must be received by the cabinet secretary within fifteen (15) days after the original mailing thereof, which mailing shall be by an expeditious method.~~

The district governor's cabinet shall:

- (a) Assist the district governor in the performance of their duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the sub-district.
- (b) Receive, from the region chairpersons or other assigned district cabinet members, reports and recommendations which concern the clubs and zones.
- (c) Supervise the collection of all dues and taxes by the cabinet treasurer, designate a depository(s) for said funds and authorize the payment of all legitimate expenses pertaining to the administration of the affairs of the district.
- (d) Secure, set the amount of and approve the insurance company issuing, the bond for the cabinet secretary-treasurer.

- (e) *Secure, semi-annually or more frequently, sub-district financial reports from the cabinet secretary and cabinet treasurer (or secretary-treasurer).*
- (f) *Provide for an audit or review of the books and accounts of the cabinet secretary, cabinet treasurer, or cabinet secretary-treasurer and with the district governor's approval, set up definite schedule of dates, times and places of cabinet meetings to be held during the fiscal year.*

ALTERNATIVE MEETING FORMATS. *Regular and/or special meetings of the district cabinet may be held through the use of alternative meeting formats, such as teleconference and/or web conference as determined by the district governor.*

~~(i) Surety Bond~~

~~The Cabinet shall require the posting of a surety bond in the amount of \$50,000 minimum on the District Governor and the Cabinet Treasurer, if this is not provided by Multiple District 2 or Lions Clubs International.~~

(j) Minutes and Records

The Cabinet shall require that accurate records of each and all Cabinet meetings and all District proceedings, including District Convention, shall be kept, and that minutes of said meetings and/or proceedings, including financial reports, shall be presented to the District Convention, shall be transmitted by the Cabinet Secretary to the District Governor, each member of the Cabinet, Lions Clubs International and the State Office within fifteen (15) days after each meeting and that copies of same shall be given to the succeeding District Governor and Cabinet Secretary.

(k) District Revenue

The Cabinet shall require.

- That all monies collected as District Revenue and all other monies deposited with or transmitted through the District for any reason shall be deposited in the approved depository of the District
- That said monies shall be disbursed as payments or withdrawals, after approval by the Cabinet and only by check signed by two of the ~~three~~ *five* designated signatories.
- Those signatories being.
 - the Cabinet Treasurer
 - the District Governor
 - the Immediate Past District Governor
 - *the First Vice District Governor*
 - *the Second Vice District Governor*

and all disbursements are approved by the Cabinet.

In the event that, for any reason, ~~the Cabinet Treasurer and/or the District Governor and/or the Immediate Past District Governor~~ *any of the authorized signatories* cannot sign a check, a notarized attestation of approval by a majority of the Cabinet shall be sufficient to release the monies or provide for another signatory or signatories.

(l) District Convention

The Cabinet shall provide for a District Convention annually. The Cabinet shall have the absolute power to change at any time, for good and sufficient reason, without liability to the District or State, the city or place of holding the District Convention.

The District Governor's expenses in conjunction with the District Convention shall be considered a District Administrative expense. Reimbursement for said expenses shall be in accordance with the Rules of Audit of Lions Clubs International or District.

(m) Lions District 2-S2 International Convention Fund

If funds are available, the Cabinet shall reimburse the outgoing District Governor ~~and/or the outgoing Cabinet Treasurer~~ for attending the International Convention as follows:

- i. Convention registration fee actually paid to Lions Clubs International
- ii. Hotel/Motel room cost actually paid, up to an amount equal to the daily double occupancy rate available through Lions Clubs International for the Texas Delegation hotel. The maximum number of days allowable is six (6) during the convention
- iii. Air or ground transportation expenses as follows:
 - Airfare actually paid, up to an amount equal to coach class for the most direct airline route to and from the Lions Clubs International Convention, or If ground transportation is used, mileage rate paid to District Governors by Lions Clubs International for the number of miles to and from the Lions Clubs International Convention by the most direct highway route.

The Cabinet shall not provide reimbursement for any additional expenses of the outgoing District Governor ~~and/or Cabinet Treasurer~~, including meals other than those covered by convention registration fee, lodging for days other than those specified above, or expenses of others who may accompany the District Governor ~~and/or the outgoing Cabinet Treasurer~~ to the Lions Clubs International Convention.

Reimbursement shall be made upon submission to and approval by the Cabinet, at the first Cabinet meeting following the Lions Clubs International Convention, of a detailed expense account(s) setting forth actual outlays and accompanied supporting receipts.

(n) State Convention

The Cabinet shall be responsible for providing for and coordinating any District Functions at the State Convention. The Cabinet shall, when requested by the Executive Committee of the Council of Governors, assist in every way in providing for, organizing, and coordinating the State Convention held in its District.

(o) International Convention

The Cabinet shall be responsible for donations and favors for the International Convention as requested by the District Governor.

(p) Financial Reports and Audits

The Cabinet shall receive from the Cabinet Treasurer financial reports at least ten (10) days prior to each Cabinet meeting and shall make provisions for an annual audit or review (more frequently if required) of the books and accounts of the District. Said audit(s) or review(s) shall be made by a competent accountant, who shall have a current permit to practice accounting and shall show all receipts and disbursements made by the District during the fiscal year. A copy of said audit(s) or review(s) shall be furnished to all District Officers, the State Office and Lions **Clubs** International.

The Cabinet shall provide for the transfer of all records of the District including canceled checks, bank statements, record book, account book, etc., to the succeeding District Governor and his/her Cabinet Treasurer at the first Cabinet meeting following the International Convention.

(q) Surplus and Unbudgeted Funds

The Cabinet shall provide in the District Administrative budget an amount neither less than five per cent (5%) nor more than ten per cent (10%) of the total annual District Administrative per capita tax, which shall be designated as a special unbudgeted fund. Said fund shall be retained intact and transferred to the succeeding District Governor to provide District Administrative operating expenses between the beginning of the fiscal year and receipt of first semiannual per capita taxes from the clubs in the District.

The Cabinet shall provide for the transfer of said special unbudgeted fund and any surplus fund(s) as there may be in any District account(s) to the succeeding District Governor and his/her Cabinet Treasurer.

The District Governor shall not expend more than 10% of the surplus funds transferred to his/her administration without approval by 2/3 (two-thirds) of the Cabinet.

ARTICLE ~~IX~~ X - DISTRICT CONVENTION

Section 1 - Provisions and Purpose: There shall be a District Convention held annually.

The District Convention shall

- (1) elect a District Governor to serve the next year
- (2) elect a First Vice District Governor to serve the next year
- (3) elect a Second Vice District Governor to serve the next year
- (4) elect a Director of the Texas Lions Camp to serve for the next two (2) years
- (5) elect a Trustee for the Lions Eyes of Texas Eye Bank to serve the next two (2) years
- (6) elect a Director for the Lighthouse of Houston for the next two (2) years
- (7) elect a Director for the Humanitarian Relief Fund for the next three (3) years
- (8) elect a candidate if proposed for nomination for an International office
- (9) vote on proposed changes (as presented) to the provisions of this Constitution and By-Laws
- (10) vote on all matters of statewide business (as presented)
- (11) and conduct such District business as may require District action.

~~**Section 2 - Time and Place:** The District Convention shall be held at a place and time selected in accordance with Lions **Clubs** International Constitution and By-Laws. The District Governor~~

~~shall issue an official call for the annual District Convention not earlier than ninety (90) days nor later than thirty (30) days prior to the date fixed for holding same. to the convening of the international convention.~~

*Section 2. **OFFICIAL CALL.** The district governor shall issue an official call by printed or electronic means to all clubs for the annual district convention not less than sixty (60) days prior to the date fixed for holding the same, stating the place, day and hour thereof.*

*Section 3. **SITE CHANGE.** The district cabinet shall retain, and have, power to change at any time, for good reason, the convention site previously chosen and neither the district, officers of the district nor any member of the district cabinet, shall incur any liability thereby to any club or club member in the district. Notice of this site change shall be furnished in writing to each club in the district no less than thirty (30) days prior to the convening date of the annual convention¹.*

*Section 4. **OFFICERS.** The members of the district cabinet shall be the officers of the annual district convention.*

*Section 5. **SERGEANT-AT-ARMS.** A convention sergeant- at-arms and such assistant sergeant-at-arms as deemed necessary shall be appointed by the district governor.*

*Section 6. **OFFICIAL REPORT.** Within fifteen (15) days after the close of each single and sub-district convention, the cabinet secretary shall transmit one copy of the complete proceedings to the international office. Upon written request from any club in the respective district a copy shall be furnished to said club.*

*Section 7. **CREDENTIALS COMMITTEE.** The Credentials Committee of the district convention shall be composed of the district governor, as chairperson, the cabinet secretary or the cabinet secretary-treasurer and two other non-officers of the district appointed by the district governor, each of whom shall be a member in good standing of a different Lions club in good standing in the district. The non-officers shall not, through the duration of the appointment, hold any district or international office either by election or appointment. The Credentials Committee shall have the powers and perform the duties set forth in ROBERT'S RULES OF ORDER, NEWLY REVISED.*

*Section 8. **ORDER OF CONVENTION BUSINESS.** The district governor shall arrange the order of business for the district convention, and the same shall be the order of the day for all sessions.*

Section 3.9 - Administration: The District Governor and his/her Cabinet shall have full supervision over all phases of the convention and all members of the Cabinet shall be officers of the convention.

Section 4.10 - Program: There shall be a printed program of convention sessions and events stating time and place and occurrence. Said program shall be the order of the day for the convention.

Section 5.11 - Nominations and Proposals: All nominations and proposals shall be first presented to the, hereinafter provided, applicable Convention Committee.

(a) District Governor

¹ Under extraordinary circumstances, outside the control of the district cabinet, the district may change the facilities where the district convention is set to be held.

The Convention Nominations Committee shall receive the written endorsement (nomination) of any member who satisfies the qualifications as heretofore stated for the office of District Governor. Such endorsement (nominations) shall be received not later than thirty (30) days prior to the opening of the District Convention. Nominations for the office of District Governor shall NOT be made from the floor of the District Convention, except as heretofore provided in Article VII, Section 3(b).

(b) First Vice District Governor

The Convention Nominations Committee shall receive the written endorsement (nomination) of any member, who satisfies the qualifications as hereinafter stated for the office of First Vice District Governor. Such endorsement (nominations) shall be received not later than thirty (30) days prior to the opening of the District Convention. Nominations for the office of First Vice District Governor shall NOT be made from the floor of the District Convention, except as heretofore provided in Article VII, Section 3(b).

(c) Second Vice District Governor

The Convention Nominating Committee shall receive the written endorsement (nomination) of any member who satisfies the qualifications as hereinafter stated for the office of Second Vice District Governor. Such endorsement (nominations) shall be received not later than thirty (30) days prior to the opening of the District Convention. Nominations for the office of Second Vice District Governor shall NOT be made from the floor of the District Convention, except as heretofore provided in Article VII, Section 3(b).

(d) Director of Texas Lions Camp, Inc.

The Nominating Committee shall receive the written nomination (endorsed by the majority of the members of the nominee's club) of any member for the office of Director of Texas Lions Camp. The nomination shall be received by the Nominating Committee not later than thirty (30) days prior to the opening of the District Convention. Should there be no written nominations received, nominations from the floor of the convention shall be the order of the day as provided in Texas Multiple District 2 Constitution and By-Laws. All nominees shall be members in good standing of a Lions Club within the District, likewise in good standing.

Nominees shall have the following qualifications:

- 1 Shall have been a member of a Lions Club for three (3) years.
- 2 Shall have served as President of his/her club or as Chairperson of his/her Club's Camp Committee;
- 3 Be willing to attend, unless providently hindered,
 - a) all regular and special meetings of the Texas Lions Camp Board of Directors
 - b) the Cabinet meetings of his/her District
 - c) and in cooperation with the other Director in his/her District, to present, if possible, the message of the Texas Lions Camp to each Club in his/her District

The elected Director shall be limited to two (2) consecutive terms.

(e) Trustee of the Lions Eye Bank of Texas, Inc.

The Nominations Committee shall receive the written nomination (endorsed by the

majority of the members of the nominee's club) of any member for the office of Trustee of the Lions Eye Bank of Texas, Inc. The nomination shall be received by the Nominations Committee not later than thirty (30) days prior to the opening of the District Convention. Should there be no written nominations received, nominations from the floor of the convention shall be the order of the day. All nominees shall be members in good standing of a Lions Club within the District, likewise in good standing.

Nominees shall have the following qualifications:

- (1) Shall have been a member of a Lions Club for three (3) years;
- (2) Shall have served as President of his/her Club~~s~~ or Chairperson of the Committee on Lions Eye Bank of Texas, Inc.
- (3) Be willing to attend, unless providently hindered.
 - a. all regular and special meetings of said Board of Trustees
 - b. the Cabinet meetings of his/her District
 - c. And in cooperation with the other Trustee in his/her District, present, if possible, the message of the Board of Trustees to each Club in his/her District.

The elected Trustee shall be limited to two (2) consecutive terms.

(f) Director Lighthouse of Houston

The Nominations Committee shall receive the written nomination (endorsed by the majority of the members of the nominee's club) of any member for the office of Director Lighthouse of Houston. The nomination shall be received by the Nominations Committee not later than thirty (30) days prior to the opening of the District Convention. Should there be no written nominations received, nominations from the floor of the convention shall be the order of the day. All nominees shall be members in good standing of a Lions Club within the District, likewise in good standing.

Nominees shall have the following qualifications:

- (4) Shall have been a member of a Lions Club for three (3) years,
- (5) Shall have served as President of his/her club or Chairperson of his/her Club's Committee on Lighthouse of Houston.
- (6) Be willing to attend, unless providently hindered.
 - a. all regular and special meetings of said Board of Directors
 - b. the Cabinet meetings of his/her District
 - c. And in cooperation with the other Director in his/her District, to present, if possible, the message of the Board of Directors to each Club in his/her District.

The elected Director shall be limited to two (2) consecutive terms.

(g) Director Humanitarian Relief Fund

The Nominations Committee shall receive the written nomination (endorsed by the majority of the members of the nominee's club) of any member for the office of Director Humanitarian Relief Fund. The nomination shall be received by the Nominations Committee not later than thirty (30) days prior to the opening of the District Convention. Should there be no written nominations received, nominations from the floor of the convention shall be the order of the day. All nominees shall be members in good standing of a Lions Club within the District, likewise in good standing.

Nominees shall have the following qualifications:

- (7) Shall have been a member of a Lions Club for three (3) Years;
- (8) Shall have served as President of his/her club or Chairperson of his/her Club's Committee on Humanitarian Relief Fund;
- (9) Be willing to attend, unless providently hindered.
 - a. all regular and special meetings of said Board of Directors
 - b. the Cabinet meetings of his/her District
 - c. And in cooperation with the other Directors in his/her District, present, if possible, the message of the Board of Directors to each Club in his/her District.

The elected Director shall be limited to two (2) consecutive terms.

(h) Nomination and Motion Speeches

Nomination and seconding speeches shall be limited to one (1) each, with the exception of two (2) seconding speeches for the District Governor, which shall be limited to five (5) minutes and three (3) minutes respectively for each candidate.

(i) International Candidates

The Nominations Committee shall receive from the State Office, as heretofore prescribed, all presentations (resolutions) of State candidates for an International office. The Nominations Committee shall report the resolution to the District Convention assembly in fullest detail.

Section 6-12 - Delegates: Each chartered club in good standing shall be entitled, at its District Convention, to one (1) voting delegate for ten (10) members and alternates ~~in accordance with Lions International Constitution and By-Laws.~~ *who have been enrolled for at least one year and a day in the club or major fraction thereof, of said club as shown by the records of the international office on the first day of the month last preceding that month during which the convention is held. The major fraction referred to in this section shall be five (5) or more members*

The District Governor, Past International Officers and Past District Governors may vote that are members of Lions clubs in the District in good standing, in addition to their club's normal delegates.

Section 7-13 - Elections: All elections shall be in accordance with Lions *Clubs* International Constitution and By-Laws and this document.

All voting on any question submitted to the District Convention Voting shall be by individual secret printed ballot.

Such questions to include:

- Items of a statewide nature
- Electing a
 - District Governor
 - First Vice District Governor
 - Second Vice District Governor
 - Director of Texas Lions Camp

- Trustee of the Lions Eye Bank of Texas
- Director of the Lighthouse of Houston
- Humanitarian Relief Fund Director
- and all other matters as deemed advisable by the District Cabinet

Each legal delegate or alternate present in person shall be entitled to cast one (1) vote on every question submitted to the District Convention. The delegate or alternates present in person, qualified and voting at the District Convention shall constitute a quorum.

QUORUM. *The attendance in person of a majority of the delegates registered at a convention shall constitute a quorum at any session of the convention.* The decision of the majority on all questions, except as otherwise provided herein, shall be binding upon all the members.

ARTICLE ~~X~~ XI - REVENUE

District, State, Texas Lions Camp, and others deemed advisable by the District Cabinet.

Section 1. - Collection: It shall be the duty and responsibility of the District Cabinet Treasurer to collect and disburse the revenue as hereinafter and heretofore provided.

Section 2 - District Administrative Fund

a) Provision and Amount

To provide a District Administrative Fund, a semi-annual per capita tax in the amount of ~~\$11.00 annually (\$5.50 semi-annually)~~ \$ 7.00 annually (\$3.50 semiannually) shall be levied on each member thereof. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided.

(b) Billings

Each club in the District shall be billed, by the Cabinet Treasurer, not sooner than sixty (60) days nor later than thirty (30) days prior to the due date as hereinafter provided.

(c) Base

Said tax shall be based upon the membership of the club as shown by its membership reports of June and December respectively.

(d) Due Date

Said tax shall be paid semi-annually by each club as soon as possible after billing but not later than September 10th and March 10th respectively of each fiscal year.

~~(e) New and Reorganized Clubs~~

~~Newly organized and reorganized clubs shall pay pro-rata semi-annual per capita tax—beginning the first day of the second month following that in which the club is chartered— or reorganized. Said tax shall be due and payable not later than the first day of the second month following that in which the club is chartered or reorganized~~

Section 3 - District Convention Fund

(a) Provision and Amount

To provide a District Convention Fund, a semi-annual per capita tax in the amount of \$3.00 annually (\$1.50 semi-annually), shall be levied on each member thereof. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided.

(b) Billings

Section 2 (b) of this article shall apply in its entirety.

(c) Base

Section 2 (c) of this article shall apply in its entirety.

(d) Due Date

Section 2 (d) of this article shall apply in its entirety.

~~(e) New and Reorganized Clubs~~

~~Section 2 (e) of this article shall apply in its entirety.~~

Section 4 - State Convention Fund**~~(a) (left blank intentionally)~~****~~a) Provision and Amount~~**

~~To provide a State Convention Fund, a semi-annual per capita tax in the amount of \$4.00 annually (2.00 semi-annually) shall be levied on each member thereof, except Student Members. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided.~~

(b) Retention of Funds

These funds are to be retained from year to year for the purpose of hosting the State Convention. The State Convention Chairperson shall submit a budget for approval at the first Cabinet Meeting of the Lions year in which the State Convention is to be held. All surplus funds are to be retained and expended for future State Conventions only, unless so released by 2/3 (two-thirds) of the Cabinet, to only be returned to the current Lions Clubs on a pro-rata basis according to the last Monthly Membership Report (MMR) on record with Lions Clubs International

(c) Billings

Section 2 (b) of this article shall apply in its entirety.

(d) Base

Section 2 (c) of this article shall apply in its entirety.

(e) Due Date

Section 2 (d) of this article shall apply in its entirety.

~~(f) New and Reorganized Clubs~~

~~Section 2 (e) of this article shall apply in its entirety.~~

Section 5. Multiple District 2 Administration Fund**(a) Provision and Amount**

To provide a Multiple District 2 Administration Fund, a semi-annual per capita tax as designated by the Cabinet and club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, annually shall be levied on each member thereof. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter

provided.

(b) **Billings**

Section 2 (b) of this article shall apply in its entirety.

(c) **Base**

Section 2 (c) of this article shall apply in its entirety.

(d) **Due Date**

Section 2 (d) of this article shall apply in its entirety.

~~(e) **New and Reorganized Clubs**~~

~~Section 2 (e) of this article shall apply in its entirety.~~

(f) **Remittance to State**

Said tax shall be remitted by the Cabinet Treasurer to the Council Treasurer ~~biannually, not later than November 15th and May 15th respectively~~ *monthly of each fiscal year*. The Cabinet Treasurer shall remit only that amount collected from the clubs. A statement of delinquent clubs, if such exist, shall accompany said remittance.

Section 6 - Promote Texas Fund

(a) **Provision and Amount**

To provide a Multiple District 2 Convention Fund, a semi-annual per capita tax as designated by the Cabinet and club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, annually shall be levied on each member thereof. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided.

(b) **Billings**

Section 2 (b) of this article shall apply in its entirety.

(c) **Base**

Section 2 (c) of this article shall apply in its entirety.

(d) **Due Date**

Section 2 (d) of this article shall apply in its entirety.

~~(e) **New and Reorganized Clubs**~~

~~Section 2 (e) of this article shall apply in its entirety.~~

(f) **Remittance to State**

Said tax shall be remitted by the Cabinet Treasurer to the Council Treasurer ~~biannually, not later than November 15th and May 15th respectively~~ *monthly of each fiscal year*. The Cabinet Treasurer shall remit only that amount collected from the clubs. A statement of delinquent clubs, if such exist, shall accompany said remittance.

Section 7 - Texas Lions Camp, Inc. Fund

(a) **Provision and Amount**

To provide a "Texas Lions Camp" Fund, a semi-annual per capita tax as designated by the

Cabinet and club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, annually shall be levied on each member thereof. Said tax shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided.

(b) **Billings**

Section 2 (b) of this article shall apply in its entirety.

(c) **Base**

Section 2 (c) of this article shall apply in its entirety.

(d) **Due Date**

Section 2 (d) of this article shall apply in its entirety.

~~(e) **New and Reorganized Clubs**~~

~~Section 2 (e) of this article shall apply in its entirety.~~

(f) **Remittance to the Texas Lions Camp, Inc.**

Said tax shall be remitted by the Cabinet Treasurer to the Kerrville office ~~not later than November 15th and May 15th respectively monthly of each fiscal year.~~ The Cabinet Treasurer shall remit only that amount collected from the clubs unless directed by his/her District Governor. Concurrent with this remittance, the Cabinet Treasurer shall report delinquent clubs to the ~~Children's Texas Lions~~ Camp Directors and clubs concerned.

~~**Section 8 – (Left blank intentionally)**~~

Section 9 8 – Student per Capita Tax.

For student membership programs as adopted by the International Board of Directors, eligible student members shall pay a semiannual per capita tax equal to one-half (1/2) of the total amount of dues as provided in Sections 2(a), 5(a), 6(a) and 7(a) above.

Section 10 9 – Campus Clubs Per Capita Tax

(a) **Base**

Per Capita Tax shall be based upon the membership of the campus club as shown on its membership reports of September and March respectively.

(b) **Due Date**

Said tax shall be paid semi-annually by each campus club as soon as possible after billing, but not later than October 15th and April 15th respectively of each fiscal year.

ARTICLE XI XII - ADOPTION

This Constitution and By-Laws shall become in full force, and effect with the beginning of the next fiscal year after same has been adopted by a two-thirds (2/3) affirmative vote of the delegates at the District Convention.

ARTICLE XII XIII - AMENDMENTS AND REVISIONS

This constitution may be amended or revised only in accordance with the procedure outlined in Article VI of this Constitution. ***AUTOMATIC UPDATE. When amendments to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect on this District Constitution and By-Laws shall automatically be updated in this district constitution and by-laws at the close of the convention.***

ARTICLE XIV DISTRICT ELECTION PROCEDURES

Effective July 1, ~~2016~~, **2023**, as mandated by Lions Clubs International –The below Procedures supersede any and all election procedures spelled out in previous Articles of this Constitution.

District Convention: Timeline

Annual district convention to conclude at least thirty (30) days prior to the convening date of the International Convention. (See Article VII, Section 1 of Standard Form District Constitution)

The District Governor shall issue an official call to all clubs at least sixty (60) days prior to the district convention. (See Article VI, Section 2 of Standard Form District By-Laws)

Each district's nominating committee must be selected at least sixty (60) days prior to the convening date of the district convention. (See Article II, Section 1 of Standard Form District By-Laws)

Within fifteen (15) days after the close of each single and sub-district convention, the cabinet secretary shall transmit one copy of the complete proceedings to the international office. (See Article VI, Section 6 of Standard Form District By-Laws)

District Convention: Site

The location shall be selected by the delegates of a previous annual convention. (See Article VII, Section 1 of Standard Form District Constitution).

There is no restriction to holding the location of the district convention outside the geographic location of the district unless otherwise restricted by amendment of the district constitution and by-laws.

The district cabinet shall retain, and have, the power to change at any time, for good reason, the convention site. (See Article VI, Section 3 of Standard Form District By-Laws)
Notice of any site change shall be furnished in writing to each club in the district at least thirty (30) days prior to the convening date of the annual convention. (See Article VI, Section 3 of Standard Form District By-Laws)

Order of Convention Business

The district governor shall arrange the order of business for the district convention, and the same shall be the order of the day for all sessions. (See Article VI, Section 8 of Standard Form District By-Laws)

The number of certified delegates shall be announced to the convention upon close of certification and prior to the commencement of voting. (See Exhibit A, Rule 3 of Standard Form District Constitution and By-Laws)

The attendance in person of a majority of the delegates registered at a convention shall constitute a quorum at any session of the convention. *(See Article VII, Section 3 of Standard Form District Constitution)*

Delegates

~~*(See Article IX, Section 3 of International By-Laws)*~~

~~*Each individual member of a Lions club, on approval of the club's board of directors, shall be classified in one of the following categories: Active, Affiliate, Associate, Discounted (family member, Leo-Lion member, student member or young adult member), Honorary, Life, Member-at-large, or Privileged. Such categories shall have the rights, privileges and obligations as set forth in accordance with the policies of the International Board of Directors. All categories of members shall be required to pay such dues (except honorary, where the club pays the dues) as are determined by the Lions club, and engage in conduct reflecting a favorable image of the Lions club in their community. In the case of a Life Member, a one-time fee of US\$650 shall be paid to the association, in lieu of future international dues, and such status shall be approved in accordance with the policy of the International Board of Directors. All past international presidents are accorded the status of Life Member upon the completion of their term in office without any fee or approval required.*~~

DUAL CLUB MEMBERSHIP. ~~*No person shall simultaneously hold membership, other than Honorary or Associate, in more than one Lions club.*~~

Each chartered Lions club in good standing in the association and its district (single, sub- and multiple) shall be entitled in each annual convention of its district to one (1) delegate and one (1) alternate delegate for each ten ~~*(10)*~~ members who have been enrolled ~~*for at least one year and a day as a full dues-paying member of a single club for a continuous period of one year and one day in the club,*~~ or major fraction thereof.

Each certified delegate present in person shall be entitled to cast one (1) vote of his/her choice for each office to be filled by, and one (1) vote of his/her choice on each question submitted to, the respective convention.

Eligible delegates must be members in good standing of a chartered Lions club in good standing in the district.

Delinquent dues may be paid, and good standing acquired up to fifteen (15) days prior to the close of credential certification.

~~*Replacement of delegate and alternate delegate provisions are provided for in Exhibit A, Rule 5 of Standard Form District Constitution and By-Laws.*~~

- ~~*(a) To replace a delegate and/or alternate delegate already certified, the replacement must provide a certificate signed by two officers of the club, certifying that the replacement is eligible as an alternate delegate.*~~
- ~~*(b) On the day of voting, a duly certified alternate delegate shall be allowed to obtain a ballot and vote in lieu of a duly certified delegate from the same Lions club by presenting their copy of their alternate credential certificate together with the copy of the certified delegate's credential certificate to the voting personnel at which time the voting personnel will make the necessary notation on the credential records marking that a*~~

substitution has been made on the respective club's delegate entitlement. Alternate delegates who were not certified cannot replace a certified or uncertified delegate.

Committees

Nominating Committee

Each member shall be a member in good standing of a different Lions club in good standing in the district and shall not through the duration of the appointment hold any district or international office. *(See Article II, Section 1 of Standard Form By-Laws)*

Shall consist of no less than three (3) and no more than five (5) members. *(See Article II, Section 1 of Standard Form By-Laws)*

Responsible for reviewing qualifications of each nominated candidate within thirty (30) days prior to the election and rule on the eligibility of same. *(See Exhibit A, Rule 4(a) of Standard Form District Constitution and By-Laws)*

Shall submit a completed checklist for each nominated candidate to the elections committee prior to district governor and first and second vice district governor elections. *(See Exhibits D, E & F of Standard Form District Constitution and By-Laws)*

Credentials Committee

Shall be composed of the district governor as chairperson, the cabinet secretary/treasurer and two other nonofficers of the district that are appointed by the District Governor. *(See Article VI, Section 7 of Standard Form District By-Laws)*

Each member shall be a member in good standing of a different Lions club in good standing in the district and shall not through the duration of the appointment hold any district or international office. *(See Article VI, Section 7 of Standard Form District By-Laws)*

Responsible for verifying club delegate credentials. *(See Exhibit A, Rule 3 of Standard Form District Constitution and By-Laws)*

Elections Committee

(See Exhibit A, Rule 7 of Standard Form District Constitution and By-Laws)

Shall consist of three (3) members appointed by the district governor.

Responsible for preparation of materials, vote tabulation, and resolving questions concerning the validity of individual ballots.

Shall prepare a comprehensive report of election results.

Candidate Qualifications

District Governor candidate qualifications are provided for in *Article IX, Section 4 of the International By-Laws*.

First and second vice district governor candidate qualifications are provided for in

Article IX, Section 6 of the International By-Laws.

Candidate(s) may withdraw from the contest at any time prior to the issuance of the final report of the nominations committee. *(See Exhibit A, Rule 4(b) of Standard Form District Constitution and By-Laws)*

Voting

(See Exhibit A, Rule 8 of Standard Form District Constitution and By-Laws)

The election shall be by secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting.

Majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions.

If a majority vote is not received in the election of district governor, first vice district governor and second vice district governor, a vacancy shall occur and *Article IX, Section 6(d) of the International By-Laws* shall apply.

Form of Ballot

(See Exhibit G of Standard Form District Constitution and By-Laws)

See Exhibit G - Sample 1 ballot format for election(s) when there are two (2) candidates.

See Exhibit G – Sample 2 ballot format for election(s) when there is only one (1) candidate.

See Exhibit G – Sample 3 ballot format for election(s) when there are three (3) or more candidates.

Officers of the convention shall designate an appropriate symbol or approved stamp to indicate the vote of the delegate(s). The symbol or approved stamp must be placed in the proper location to constitute a valid vote.

A candidate must receive a majority of affirmative votes to move forward.

ARTICLE XV DISTRICT DISPUTE RESOLUTION

All disputes or claims arising from provisions of the District Constitution and By-Laws or any policy or procedure adopted from time to time by the district (single or sub-) cabinet, or any other internal Lions district (single or sub-) matters that cannot be satisfactorily resolved through other means, arising between any clubs in the district (single or sub-), or any club(s) and the district (single or sub-) administration, shall be resolved in accordance with the Dispute Resolution Procedures established by the International Board of Directors.